

2. AMENDMENT/MODIFICATION NO. Am-0002	3. EFFECTIVE DATE 11 JULY 2003	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. <i>(If applicable)</i>
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6. ISSUED BY U.S. Army Engineer District, Honolulu ATTN: CEPOH-CT-C Building 230 Fort Shafter, HI 96858-5440	7. ADMINISTERED BY <i>(If other than Item 6)</i>
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8. NAME AND ADDRESS OF CONTRACTOR <i>(No., street, county, State and ZIP Code)</i>	(✓)	9A. AMENDMENT OF SOLICITATION NO. DACA83-03-R-0023
	X	9B. DATED <i>(SEE ITEM 11)</i> 11 JUNE 2003
		10A. MODIFICATION OF CONTRACTS/ORDER NO.
		10B. DATED <i>(SEE ITEM 13)</i>

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
 (a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA *(If required)*

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(✓)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: <i>(Specify authority)</i> THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES <i>(such as changes in paying office, appropriation date, etc.)</i> SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER <i>(Specify type of modification and authority)</i>

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION *(Organized by UCF section headings, including solicitation/contract subject matter where feasible.)*
 FY03 FHMA Pkg H-65, Install Secondary Electrical Distribution System, Aliamanu Military Reservation, Oahu, Hawaii

See Page 2 of 2 Pages

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER <i>(Type or print)</i>	16A. NAME AND TITLE OF CONTRACTING OFFICER <i>(Type or print)</i>
15B. CONTRACTOR/OFFEROR <i>(Signature of person authorized to sign)</i>	15C. DATE SIGNED
16B. UNITED STATES OF AMERICA BY <i>(Signature of Contracting Officer)</i>	16C. DATE SIGNED

1. CHANGES TO SPECIFICATIONS. Attached hereto are revised pages to the specifications. Revisions are indicated **in bold**. Revised pages replace like-numbered pages. The revision mark “(Am-0002)” is shown on each revised page.

<u>Section</u>	<u>Pages</u>
00120	00120-1 through 00120-9

2. The proposal due date of 21 July 2003, 2:00 P.M. HST (Hawaii Standard Time), remains unchanged.

SECTION 00120

PROPOSAL SUBMISSION REQUIREMENTS AND EVALUATION FACTORS

1.0 GENERAL

1.1. Cost of Preparing Proposals

The Government will not reimburse any Offeror any costs incurred in responding to this Request for Proposal.

1.2. Inquiries

Address all inquiries regarding this Request for Proposals to:

U.S. Army Engineer District, Honolulu
Attn: Mr. Julius Kaneshiro (CEPOH-CT-C)
Building S-200
Fort Shafter, Hawaii 96858-5440
Phone No. (808) 438-8567
Fax No. (808) 438-8588
E-Mail: julius.y.kaneshiro@usace.army.mil

1.3 Submittal of Proposals

Submit proposal packages to the US Army Corps of Engineers ("the Government") as shown in Block 8 of Standard Form 1442.

Proposals received by the Government after the date and time set for receipt of proposals will be handled in accordance with the requirements of Provision "52.215-1, Instructions to Offerors—Competitive Acquisition (May 2001)," subparagraph (c), found in Section 00100.

Proposals are requested in two (2) steps for this lowest-priced, technically acceptable (LPTA) source selection process.

Submit Non-Price proposals (Volume I) in Step 1.

Submit Price proposals (Volume II) and Subcontracting Plan (Volume III) in Step 2.

1.4 Proposal Evaluation

The Government intends to award a contract to the Offeror whose proposal is the Lowest Priced-Technically Acceptable (LPTA) proposal. An acceptable rating for each factor and subfactor is required for an offeror's proposal to receive further consideration. Failure to receive an acceptable rating for any factor or subfactor will result in rejection of the offeror's proposal notwithstanding acceptable ratings for other factors or subfactors. Only those Offerors receiving acceptable or neutral ratings in all factors and subfactors in Step 1 will be requested to submit proposals in Step 2. Award will be made to the responsible offeror that submits the lowest priced offer that is technically acceptable to the Government.

1.4.1 Non-Price Evaluation (Step 1)

Each factor or subfactor will be rated either Acceptable or Unacceptable, **or Neutral**. The Government will evaluate offers in accordance with the NON-PRICE EVALUATION FACTORS described in paragraph 2.5 of this section and the Offeror's proposed total price.

Factors/subfactors will be evaluated against the standards described in this section. Each factor/subfactor will receive one of the following ratings:

Acceptable. The proposal demonstrates an acceptable understanding of the requirements. The Offeror's proposed capability is of an acceptable level of quality and justified or substantiated by meeting the requirements of the factor or subfactor.

Unacceptable. The proposal fails to demonstrate an acceptable understanding of the requirements. The Offeror's proposal does not meet the requirements to receive an acceptable rating for the factor or subfactor.

Neutral. Offerors will not be rated acceptable or unacceptable if contracts were not issued a final performance evaluation.

1.4.2 Price Evaluation (Step 2)

Only those Offerors that received acceptable or neutral ratings in all factors and subfactors in Step 1 will be offered the opportunity to submit proposals in Step 2. The Government will compare the competing prices proposed by all Offerors determined to have submitted technically acceptable offers in Step 1 to establish price reasonableness.

1.5 Contract Award

The Government intends to award without discussions to the Offeror with the lowest priced, technically acceptable proposal, in accordance with the provisions of this solicitation and applicable acquisition regulations. However during the evaluation of the proposals, clarifications may be requested. Those proposals that receive an unacceptable rating on any of the non-price factors or subfactors in Step 1 may be determined unacceptable and may not receive further consideration for award. However, if discussions are determined necessary during Step 1, the Contracting Officer will conduct discussions. If discussions are determined necessary during Step 2, discussions will be conducted only with Offerors already determined technically acceptable in Step 1.

Upon completing the evaluation of all proposals in Step 1, as long as there is at least one acceptable proposal, the Contracting Officer may, in accordance with the provisions of this solicitation and applicable acquisition regulations, evaluate price for those proposals determined to be technically acceptable in Step 1. However, if *all* proposals are determined unacceptable in Step 1, then the Contracting Officer may conduct discussions with *all* Offerors. Upon conclusion of discussions, the Contracting Officer may request final proposal revisions from all Offerors and may, upon receipt of final proposal revisions, proceed to award a contract without further discussions or notice.

In the event that award cannot be made to the lowest-priced, acceptable Offeror, the Contracting Officer may conduct discussions only with Offerors that submitted an acceptable proposal in Step 1. Upon conclusion of discussions, the Contracting Officer may request final price proposal revisions from the Offerors that submitted an acceptable proposal in Step 1 and may, upon receipt of final proposal revisions, proceed to award a contract without further discussions or notice.

2.0 PROPOSAL FORMAT

2.1 General

Submit proposals in two (2) steps and in three (3) separate envelopes as described below. All proposal revisions shall be submitted as page replacements with revised text readily identifiable, e.g. bold face print or underlining. Proposal replacement pages shall be clearly marked "REVISED", shall show the date of revision, and shall be submitted in the appropriate number of copies (e.g., if four copies of the original page was required, then four copies of the revised page will also be required).

2.1.1 Step 1, Volume I, Non-Price Proposal

One envelope shall be clearly marked, "VOLUME I, NON-PRICE PROPOSAL, RFP NO. DACA83-03-R-0023." It shall contain an original and six (6) copies of the items provided in response to the Non-Price Factors described in paragraph 2.5, and the following:

- If the Offeror is a joint venture (JV), two copies (certified as a true copy) of the Offeror's executed joint venture agreement and identify the size status for each member of the JV.
- One (1) original and two (2) copies of the Offeror's completed Standard Form (SF) 1442, using a printed copy of the SF 1442 that has been issued under this solicitation.
- Two copies of the Offeror's completed Section 00600, Representations and Certifications, using a printed copy of Section 00600 included in this solicitation.
- Two copies of the Offeror's completed, if applicable, SF LLL, Disclosure of Lobbying Activities, using a printed copy of the SF LLL included as Appendix A in Section 00600.

2.1.2 Step 2, Price Proposal

Proposals in Step 2 shall be submitted in two (2) separate envelopes.

2.1.2.1 Volume II, Price Proposal

The first envelope shall be clearly marked, "VOLUME II, PRICE PROPOSAL, RFP NO. DACA83-03-R-0023." It shall contain one original and two copies of the Offeror's completed Standard Form (SF) 1442, using a printed copy of the SF 1442 included in this solicitation, and the following:

- One original and two copies of Section 00010, Price Proposal Schedule. Indicate whether or not Facilities Capital Cost of Money is included in the Offeror's costs of performing the work. Proposals that state that Facilities Capital Cost of Money is not included, or proposals that do not address Facilities Capital Cost of Money, will be deemed to have waived Facilities Capital Cost of Money.
- One electronic copy of the Price Proposal, formatted in either Microsoft Excel 2000 or Word for Windows 2000 or an earlier version of the same. Submit the electronic copy on a three and one-half inch (3-1/2") floppy diskette, IBM compatible, labeled with the offeror's name, the solicitation number and title, and the words, "Price Proposal - Electronic Copy."
- One original bid bond in the form and amount that is required by the provision entitled, "PENAL SUM AND FORM OF OFFER GUARANTEE," in Section 00100, and other pertinent provisions and clauses in this solicitation.

2.1.2.2 Volume III, Subcontracting Plan (only required from Large Business Concerns)

If the Offeror is a large business concern, the Offeror shall submit a subcontracting plan in accordance with FAR 52.219-9 (See Section 00100, Appendix A for a sample). If the Offeror is a joint venture (JV), the Offeror shall submit a copy of the JV agreement and identify the size status for each member of the JV. In addition, depending on the size status of the JV, the Offeror shall submit a subcontracting plan.

The second envelope shall be clearly marked, "VOLUME III, SUBCONTRACTING PLAN, RFP NO. DACA83-03-R-0023". Volume III will not be evaluated or rated. Only the selected Offeror's plan will be reviewed and must be approved prior to award of the contract.

2.1.3 Table of Contents

Proposal volumes shall be tabbed. Each of the proposal volumes shall include a Table of Contents that includes the title of the subject matter discussed therein and the page number where the information can be found. The volumes shall be organized in the same order listed in paragraph 2.4 of this Section. Each evaluation factor and subfactor shall be separately tabbed. Proposals that are not correctly tabbed may be considered unacceptable.

2.2. Proposal Presentation

Prepare proposals in the English language.

Proposals shall completely address the requirements of the RFP. Elaborate format, binders, special reproduction techniques, and the like are not necessary. However, the proposal shall be neatly organized and bound. All pages, except divider tabs, shall be numbered. Except for divider tabs and revisions sheets, as noted above, plain white 8-1/2" x 11" bond shall be used. However, if drawings or other graphics are included, Offerors may reduce them only to the extent that legibility is not lost.

There is no limit to the number of pages in the non-price proposal. Pages shall be single-sided and shall be typed. Type pitch shall be 10 pitch or larger.

Information presented should be organized so as to pertain to only the evaluation factor or subfactor in which section the information is presented. Information pertaining to more than one evaluation factor or subfactor should be repeated in the tab for each factor or subfactor.

2.3 Proposal Content

Proposals shall be in a narrative format, organized and titled so that each section of the proposal follows the order and format of the factors and subfactors set forth below in paragraph 2.5, "VOLUME I, NON-PRICE PROPOSAL".

Any information, presented in a proposal that the Offeror wants safeguarded from disclosure to other parties must be identified and labeled in accordance with the requirements of Provision "52.215-1, Instructions to Offerors—Competitive Acquisition (May 2001)," subparagraph (e), which is found in Section 00100 of this solicitation. The Government will endeavor to honor the restrictions against release requested by Offerors, to the extent permitted under United States law and regulations.

The proposal must set forth full, accurate, and complete information as required by this solicitation. The Government will rely on such information in the award of a contract. By submission of an offer, the Offeror agrees that all items in its proposal (key managerial and technical home office and on-site personnel, subcontractors, material and equipment manufacturers, targets for utilization of eligible SDB concerns, etc.) will be used throughout the duration of the contract and any substitutions of any item will require prior approval of the Contracting Officer.

2.4 Evaluation Factors

All proposals will be evaluated on non-price and price factors. Offerors are required to provide data addressing all stated factors in a clear and understandable format. If an Offeror does not have data relating to a specific factor, it shall be clearly stated in the proposal. Proposals that do not clearly address all factors may be considered unacceptable and may not receive further consideration.

All factors and subfactors within a factor have equal importance.

NON-PRICE FACTORS (Step 1/Volume I):

Factor I, Construction Experience

Factor II, Past Performance

Subfactor A - Performance Evaluations

Subfactor B - Customer Satisfaction

Factor III, Project Management

Factor IV, Small Business Program, Past performance in complying with Small Business Subcontracting Plan.

PRICE (Step 2/Volume II)

2.5 Step 1/Volume I, Non-Price Proposal

Data provided in response to the non-price factors described below shall be included in Volume I, "Non-Price Proposal". All references to Offeror shall include any proposed members of the Construction team meeting the criteria stated in paragraph 2.5.2 below.

2.5.1 Relevant Contracts

For a contract to be considered relevant, the contract must have been awarded to the Offeror and has been declared substantially complete between 1 July 1997 and 1 July 2003, and each contract must have involved at least three (3) of the characteristics listed below for a Construction contract. **Evidence of substantial completion must be included in the proposal in order for a contract to be considered relevant.**

IDIQ-type contracts may be submitted only if a single task order on that contract involves at least three (3) of the characteristics for a Construction contract. Task orders may not be combined in order for the contract to meet the criteria for relevancy. Both the contract and the submitted task order must meet the substantially complete date criteria stated above. Regardless of the number of task orders submitted on a contract, each IDIQ-type contract can be counted, at most, once.

<i>Characteristic</i>	<i>Construction Contracts</i>
1	Contract amount at time of award was equal to or greater than \$2,000,000
2	Contract involved residential underground electrical secondary distribution system
3	Contract involved work in an occupied residential area
4	Contract involved underground electrical work installed per HECO standards
5	Work was managed through the use of a Network Analysis System (NAS) and involved multiple construction phases
6	Contract involved construction on a U.S. Government Military Base
7	Contract involved management of more than one subcontractor

2.5.2 Factor I, Construction Experience

Data provided in support of this factor shall clearly demonstrate the Offeror's ability to meet the requirements of the contract based on its experience on relevant contracts as defined in paragraph 2.5.1. Only experience considered relevant to this project will be considered.

For each contract provided in support of this factor, a Contract Data Sheet shall be completed. This sheet is included as Attachment 1 to this specification section. All requested information must be provided. Failure to provide any of the requested data may be cause to eliminate a contract from consideration in the evaluation. Only the form provided as Attachment 1 will be accepted. Data submitted in any other format will be eliminated from consideration.

The Offeror shall provide a narrative description of each relevant contract included in its proposal in addition to the Contract Data Sheet. The narrative shall clearly explain how the contract fulfills the experience characteristics for which it is being submitted. No more than five (5) pages shall be submitted for each contract, including the Contract Data Sheet and any continuation pages. **Pages exceeding this 5-page limit will not be considered.**

If the Offeror intends to rely on its joint venture partner's experience, the Offeror shall submit a Contract Data Sheet (Attachment 1), narrative description for the joint venture partner's relevant experience. In order to demonstrate the depth of its experience, Offerors may submit data for themselves and their joint venture partner for the same contract. However, the submission of data for multiple team members on the same contract will only be counted as a single contract.

Offerors shall identify relevant contracts, as defined in paragraph 2.5.1, in which they were the prime contractor.

2.5.2.1 Evaluation Standards

Acceptable	The Offeror has submitted one or more relevant contracts (para 2.5.1). These contracts demonstrate that the Offeror has had experience in all of the seven (7) listed Construction Contracts characteristics. Evidence of substantial completion is provided for all relevant contracts.
Unacceptable	Based on the submitted relevant contracts, the Offeror has not demonstrated experience on at least one of the Construction Contract characteristics, or evidence of substantial completion is not provided for all relevant contracts.

2.5.3 Factor II, Past Performance

Data provided in support of this factor shall clearly demonstrate the Offeror's ability to meet the requirements of the contract based on his documented past performance history on relevant contracts. Only past performance on relevant contracts will be considered (see paragraph 2.5.1 above).

Provide a copy of the final overall performance evaluation for each of the relevant contracts identified in Factor I that were completed between 1 July 1997 and 1 July 2003. Only performance evaluations for the Offeror will be considered. Provide complete and accurate documentation for each evaluation. Undocumented performance evaluations may not be considered. The Government may use data provided by the Offeror and data obtained from other sources. While the Government may elect to consider data obtained from other sources, the burden of providing thorough and complete past performance information rests with the Offeror.

2.5.3.1 Subfactor A, Performance Evaluations

Provide documentation of the final overall performance evaluation received for the submitted relevant contracts.

2.5.3.1.1 Evaluation Standards

Acceptable	Performance evaluation documentation is provided for all submitted relevant contracts completed between 1 July 1997 and 1 July 2003. The Offeror has received no less than satisfactory on all final performance ratings on these contracts; and the Offeror must not have received an Unsatisfactory performance evaluation on any Federal Government contract after 1 July 1997.
Unacceptable	Performance evaluation documentation is not provided for one or more of the submitted relevant contracts completed between 1 July 1997 and 1 July 2003; or at least one of these contracts received less than a satisfactory performance rating; or the Offeror has received an Unsatisfactory performance evaluation on at least one Federal Government contract after 1 July 1997.
Neutral	Offerors will not be rated acceptable or unacceptable if contracts were not issued a final performance evaluation or if the submitted contracts were completed prior to 1 July 1997.

2.5.3.2 Subfactor B, Customer Satisfaction

A customer satisfaction questionnaire is provided at the end of this section as Attachment 2. For each of the relevant contracts identified in Factor I, Subfactors A and B, Offerors shall complete Part A. Offerors shall send the partially completed forms to the Contracting Officer for the identified contract (respondent) for completion of Part B. Only one questionnaire for each relevant contract will be accepted. The respondent shall return completed questionnaires directly to the following address:

US Army Engineer District, Honolulu
 CEPOH-CT-C
 Attn: DACA83-03-R-0023, Customer Satisfaction Questionnaire
 Bldg. 230
 Fort Shafter, HI 96858-5440

Fax: 808-438-8588

Respondents should be requested to return questionnaires no later than the closing date of the solicitation. The Government advises Offerors that they are responsible for ensuring timely receipt of completed questionnaires. Questionnaires that are not received may impact an Offeror's rating for this subfactor. Questionnaires received directly from offerors will not be considered in the evaluation. Questionnaires that are missing the Contracting Officer's receipt acknowledgement signature may not be considered. Only **questionnaires** submitted on the provided form (Attachment 2) will be considered.

A copy of page 1 of all partially completed **questionnaires** sheets sent shall be included in this tab. Ensure that the reference number is completed on each **questionnaires** sheet to correctly match **questionnaires** to the contracts listed in Factor I.

2.5.3.2.1 Evaluation Standards

Acceptable	At least 50% of the completed questionnaires are received for the relevant contracts submitted in Factor I ; and on the questionnaires received for the relevant contracts submitted in Factor I , all of the ratings for questions 2 through 9 were no less than satisfactory.
Unacceptable	Less than 50% of the completed questionnaires are received for the relevant

	contracts submitted in Factor I , or on the surveys received for the relevant contracts submitted in Factor I , one or more of the ratings for questions 2 through 9 were less than satisfactory.
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2.5.4 Factor III, Project Management

Provide a diagram depicting the proposed management organization. The chart shall clearly identify lines of authority and areas of responsibility. Include a narrative description of how the management team will operate, and the specific duties and responsibilities of the key personnel. It is not necessary to identify individuals by name for any position.

Incorporate into the description, an organizational chart depicting the on-site managerial and technical staff. At a minimum, the Offeror must include the following key positions: Project Manager, Project Superintendent, Contractor Quality Control System Manager, Safety and Health Manager. In addition to these positions, the Offeror should identify any other managerial and/or technical positions that will be used on this **contract** to demonstrate the Offeror's ability to provide quality work in both the design and construction aspects of the contract within the **contract** completion period.

The narrative shall describe the Offeror's proposed on-site organization and structure, and shall describe how the Offeror intends to monitor and control timeliness, quality, and safety of the work at the job site, including the work of any subcontractors on all phases of the contract.

2.5.4.1 Evaluation Standards

The Government will review and evaluate the organization chart and other pertinent information provided as either acceptable or unacceptable. The Offeror's proposal submission for this factor must demonstrate the offeror's ability to complete the project successfully through the use of an efficient organizational structure that allows for streamlined reporting processes, proper subcontractor management, ability to manage resources, and a technically knowledgeable and capable on-site staff.

Acceptable	The proposal includes all requested information for the factor. The diagram is complete and easy to understand. Lines of authority and areas of responsibility are well-defined and are appropriate for the scope of work. The narrative complements the diagram and is in sufficient detail to demonstrate the Offeror's understanding of the effort needed to successfully manage the contract.
Unacceptable	The diagram is incomplete, key positions are not included; or the diagram is unclear, lines of authority or areas of responsibility are not readily discernible; or the narrative does not match the diagram; or the proposed organization is inappropriate to the effort needed to successfully manage the contract.

2.5.5 Factor IV, Small Business Program, Past performance in complying with Small Business Subcontracting Plan.

Offerors shall submit data that demonstrate its use of Small Business Concerns. Small Business Concerns include small disadvantaged businesses (SDB), women-owned small businesses, HUBZone small businesses, veteran-owned small businesses and service disabled veteran-owned small businesses.

Provide SF 294' s, "Subcontracting Report for Individual Contracts" for projects of similar scope and magnitude. Provide reasonable justifications if goals were not met.

2.5.5.1 Evaluation Standards

Acceptable	Offeror's Small Business Subcontracting Plan goals were met or reasonable justifications for not achieving these goals provided. Offers from Small Business concerns shall receive an acceptable rating..
Unacceptable	Offeror's Small Business Subcontracting Plan goals were not met and no justification for not achieving these goals is provided.

2.6 Step 2/Volume II, Price Proposal

Those Offerors submitting proposals determined acceptable in Step 1 will be offered the opportunity to submit a proposal in Step 2. Award will be made to the Offeror providing the lowest priced proposal in Step 2. The evaluation will be based on the total of all bid items, base plus all options, regardless of the actual options to be awarded.